

MPR of schemes.

**Proforma for revised estimates, 2010-11 and budget estimates 2011-12 for Bar Code Scheme**

**Part A – For additional fund requirement**

Sr. No.	Additional Target		Fund Requirement		Total Fund	Remarks
	One-Time Registration Fees	Annual Recurring Fees	One-Time Registration Fees	Annual Recurring Fees		
01.	nil	nil	nil	nil	nil	Addl. fund requirement not arise, as local industries are hesitate to avail the benefit.

**Part B – For confirmation of completion of targets**

Sr. No.	Target Allotted		Fund Allotted		Remarks*
	One-Time Registration Fees	Annual Recurring Fees	One-Time Registration Fees	Annual Recurring Fees	
01.	02	02	Rs.37,500	Rs.13,500	by December 2010,One target is plan to achieve remaining one target by Feb,2011.

\*Above targets allotted to the Institute may be confirmed to be achieved in time.

**Part-CProposed targets for the year 2011-12**

Sr. No.	Proposed targets for the year 2011-12		Fund requirement for the year 2011-12		Remarks
	One-Time Registration Fees	Annual Recurring Fees	One-Time Registration Fees	Annual Recurring Fees	
01.	02	02	Rs.37,500	Rs.9,000	Branch Institute,Nagaland is assigned to achieved one target.

No.R/9033/SENET/2010-11/

**SPEED POST**

Dated 04/05/2010

To,

The Development Commissioner(MSME),  
NirmanBhavan, 7th Floor,  
New Delhi - 1100108.

**Kind attention : Shri S.V. Sharma, Dy. Director(SENET).**

Sub : Monthly Expenditure Statement and requirement of fund.under SENET-Reg

Sir,

The monthly expenditure statement under SENET in respect of this Institute for the month of March, 2011 is furnished as below.

**MONTHLY EXPENDITURE STATEMENT OF SENET**

A. Expenditure Statement of SENET fund up to the month of March,2012 of MSME-DI, Imphal for the financial year 2011-12.

Sanction No. & date	Purpose	Sanctioned amount (Rs.)	Expenditure during the month	Cumulative expenditure up to the month	Balance	Remarks
71/3/MSMEDIs/ Senet/2011 dt. 21.04.2011	AMC of PCs, Laptop, Printers, etc.	24,000	Nil	Nil	49,000	Bills for AMCs of PC,Laptop was sent to PAO/Kolkatta but was returned due to minor mistake at DDO level.
71/3/MSMEDIs/ Senet/2011 dt. 07.09.2011		25,000				
	Web maintenance	17,000	Nil	Nil	17,000	
	Lease Line	11,000 4000	2224	15,000	nil	
	Contingencies	9,000 16,000	13,125	23,409	1591	
Nil	Hardware items	1,06,000	3,539	38,409	67,591	-
<b>Grand Total</b>		<b>1,20,000</b>	<b>Nil</b>	<b>Nil</b>	<b>1,20,000</b>	-

B. Requirement of fund under SENET in various heads to meet expenses as detail below for the current financial year 2012-13. In respect of this institute and Branch institute, Dimapur.

Sanction No. & date	Purpose	Propose Sanctioned amount (Rs.)	Remarks
	AMC of PCs, Laptop, Printers, etc.	50,000	The amount projected includes fund for Branch MSME-DI, Dimapur in respect of AMCs only.
	Web maintenance	12,000	
	Lease Line	14,000	
	Contingencies	35,000	
Nil	Hardware items	Nil	-
<b>Grand Total</b>		<b>1,11,000.00</b>	-

Yours faithfully,

( Th. Baite )  
Dy. Director I/c

## Basic Cluster Information

1.	Name of the Cluster: (Product, Place)	
2.	District:	
3.	State/UT:	
4.	Products Manufactured/Services in the cluster :	
5.	Brief process of manufacturing	
6.	NIC Code of the main product	
7.	Product Group (like- Mechanical, Electrical, Metallurgy, Electronics, Food, Glass & Ceramics, Leather, Light Engg, Plastic, Stone, Gem&Jewellery, Handloom, Hosiery, IT, Artisan, Pharma, Chemical, Misc	
8.	Clusters age: (years)	
9.	Total number of enterprises (a) Micro enterprises (b) Small enterprises (c) Medium enterprises (d) Owned by Women (e) Owned by SC/ST (f) Owned by Minorities	
10.	Turnover (paRs. in lakh)	
11.	Export (Per annum):	

12.	Employment a) Direct b) Indirect	
13.	Average income of workers (Rs per month):	
14.	Whether Pollution control clearance is required for units:  (a) Pollution compliance (No. of Units): (b) Whether units are aware of other GoI Schemes like NMCP, ISO-9000, Bar Coding, CLCSS, etc.	
15.	Earlier Interventions by other departments in the cluster	
16.	Contact Details of existing CFCs/ Testing Center/ Technical Institutions in the cluster	
17.	Any other important information:	

**MONTHLY PROGRESS REPORT FOR DIAGNOSTIC STUDY REPORT (DSR)**

1	Name of the Cluster:	
2	Report for	..... (month) , ..... (Year)
3	Date of Approval of DSR	
4	Project Cost	Gol : Industry : State Government :
5	Time Duration for preparing DSR	..... to .....
6	Proposal submitted by	
7	Implementing Agency (Contact Person, Designation, Phone/ Mobile no. & E-mail)	
8	CDE/CDA – Name, Phone/ Mobile no. & E-mail	
9	Date of completion of DSR (including validation)	
10	Contact details of Expert agency involved in preparing DSR:	
11	Problems identified in DSR relating to  1. Technology 2. Quality 3. Raw Material 4. Credit 5. Testing 6. Training	

	7. Marketing 8. Pollution 1. Energy Efficiency 2. Capacity Building 9. Common Facility Centre (CFC) 10. Networking 11. Other problems	
12	Key Interventions expected under MSE-CDP:	
13	Market Scenarios for Future Growth:  (Domestic and Export)	
14	Contact details of SPV, if any	

**Form 3**

**MONTHLY PROGRESS REPORT FOR SOFT INTERVENTIONS**

a.	Name of the Cluster:	
b.	Report for	..... (month) , ..... (Year)
c.	Date of Approval of Soft Interventions	
d.	Project Cost	GoI :

		Industry : State Government : Others :
e.	Duration of Interventions	..... to .....
f.	Proposal submitted by	
g.	Implementing Agency	
h.	Contact Details of SPV, if formed	
i.	Contact Details of Association	

**Status of Implementation of Activities**

**(Attach separate sheets for details)**

	<b>Activity</b>	<b>Schedule (month/year)</b>	<b>Activity done</b>	<b>Outcome of the activity</b>	<b>Expenditure</b>	<b>Remarks</b>
1	Trust Building a. .... b. .... c.					
2	Capacity building a. .... b. .... c.					



3	<p>Technology Upgradation</p> <p>a. ....</p> <p>b. ....</p> <p>c.</p>					
4	<p>Quality Upgradation</p> <p>a. ....</p> <p>b. ....</p> <p>c.</p>					
5	<p>Market Development</p> <p>a. ....</p> <p>b. ....</p> <p>c.</p>					
6	<p>Credit Facilitation</p> <p>a. ....</p> <p>b. ....</p> <p>c.</p>					
7	<p>Setting up of CFC, including formation of SPV</p> <p>a. ....</p>					

	b. .... c.					
8	Any other activities not covered above (specify)					
	Total Expenditure					

**MONTHLY PROGRESS REPORT FOR HARD INTERVENTIONS**

a.	Name of the Cluster:	
b.	Report for	..... (month) , ..... (Year)
c.	Date of Admn Approval	
j.	Proposal submitted by	
d.	Implementing Agency	
e.	Project Cost (Rs in lakh)	Land : Building : Plant and Machinery : Preoperative & Preliminary : Margin for Working Capital : Contingencies : Total :
f.	Funding Details (Rs in lakh)	GoI (Ministry of MSME) : State Government : SPV : Loan : Total :
g.	Major Interventions (facilities being created)	

h.	Implementation Period	From ..... to .....
i.	Contact Details of SPV	
j.	Concerned Official in State Government	

**Status of implementation of activities**

	<b>Activities</b>	<b>Scheduled date of completion</b>	<b>Actual Date of completion</b>	<b>Progress as on date</b>	<b>Remarks</b>
1.	Acquisition of land in the name of SPV				
2.	NOC from Regulatory Authority including pollution clearance				
3.	Construction of building				
4.	Singing of Tripartite Agreement				
5.	Opening of SPV Specific Account				
6.	Receipt of State				

	Govtcontribution				
7.	Receipt of SPV contribution				
8.	Constitution of Purchase Committee				
9.	Finalizing Machinery and inviting tenders				
10.	Arrangement for Power, water supply				
11.	Receipt of 1 <sup>st</sup> Gol Installment				
12.	Submission of Utilization certificate, Inspection report & Expenditure statement				
13.	Receipt of 2 <sup>nd</sup> Gol Installment				
14.	Submission of UC, Inspection report & Expenditure statement				
15.	Installation of machinery				
16.	Operationalization				
17.	Handing over to SPV				
18.	Release of Balance Gol				
19.	Problems (if any)				

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**MONTHLY PROGRESS REPORT FOR INFRASTRUCTURE**

1.	Name of the project:	
2.	Report for	..... (month) , ..... (Year)
3.	Date of Approval	
4.	Project Cost	
5.	Funding Details (Rs in lakh)	Gol (Ministry of MSME) : State Government : Loan : Total :
6.	Major Interventions (facilities being created)	
7.	Implementation Period	
8.	Implementing Agency	
9.	Concerned Official in State Government	

**STATUS OF IMPLEMENTATION OF ACTIVITIES**

	Activity	Expected date of completion	Progress	Expenditure	Remarks
1	Land filling/ boundary wall				
2	Construction/Repair of roads				

3	Road side greenery & social forestry				
4	Water supply				
5	Water Harvesting				
6	Drainage				
7	Power				
8	Others (Sanitary etc)				
9	Administrative office				
10	Telecommunication				
11	Conference Hall				
12	Bank /Post office				
13	Raw material depot, Marketing outlet				
14	First Aid, etc.				
15	Effluent treatment & disposal system				
16	Contingency & Preoperative				

**PROGRESS REPORT ON IMCs,EDPs,ESDPs,MDPs,for the current financial**

**2010-11**

1.	Financial Year	2010 - 11
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2.	Programme	
3.	MSME-DI	MSME-DI,Imphal
4.	Target	
5.	Course	
6.	From Date	
7.	To Date	
8.	Venue	
9.	Sponsored	
10.	sponsored by	
11.	Sanction No.	
12.	Amount Sanction	
13.	Date of Sanction	

14.	Expenses incurred	
15.	Revenue Earned	
16.	Trade Code	
17.	Remarks	

Gender	SC	ST	OBC	PH	Muslim	Christian	others	Total
Men								
Women								

**VDP REPORT FORMAT**

**FOR SUBMITTING REPORT OF NVDP/SVDPs CONDUCTED BY MSME-DIs**

Sl.No.	Particulars	Information/Report
1	Name and Address of the MSME-DI	

2	Phone/Fax/E-Mail	
3	Name of the Director	
4	Name,Designation,Phone Nos. of the VDP Co-ordinator	
5	DC Office Sanction Order No. and Date	
6	Sanctioned Amount	
7	Date of the Programme and duration	
8	Venue of the VDP	
9	Name and Addressess of supporting Agencies	
10	Total No. of Participants with Breakups (Micro,Small and Medium)	
11	CPSU's/SPSU'S/Minsitries/Other Large Scale Sectors participated  Give Name and Address of them	
12	Seminars, if any conducted in VDP	
13	Business enquiry generated	
14	Enclose a few important photographs of the programme	
15	Enclose a brief note about the programme	
16	Total No of Stalls( enclose a copy of stall layout)	
17	Souvenir enclose a copy	
18	Enclose a List of Participants with their addresses  (SC/ST/Min./Women/Others)	
19	Total no. of visitors to the Exhibition	
20	Expenditure Incurred,( Enclose head wise	

	expenditure statement.)	
21	Recovery made during the programme in value and percentage	
22	Analysis Report of Feed Back Reports of the participants. Enclose a format of Feed Back	
23	Comparison of this VDP with previous VDPs (atleast for the past 5 years) Sanctioned Amount, Duration, Venue, No. of participants, Recovery of expenditure, Business enquiry generated etc.,	
24	Important Suggestions of the participants for the improvement of the programme.	
25	Any other information related to VDP	
26	Enclose a copy of the Invitation and Programme Sheet	
27	Proposal of NVDP/SVDP for 2012-13 Venue, tentative date, etc.,	
28		

Date:

Signature of the Director

**'Proforma' for Monthly Progress Report (MPR) of ISO-9000/14001/HACCP Scheme to be submitted by MSME-DIs**

Name of MSME-DI: .....

Report for Month: .....

(Rs. in

Lakh)

Head	Allocation of Funds for the year 2011-12 (Rs.)	No. of applications pending up to month... ..	No. of applications received during month of .....	No. of applications processed during month of ....	No. of applications reimbursed during month of .....	Cumulative applications reimbursed during up to month of .....	Amount reimbursed during Month of ....	Cumulative Amount reimbursed up to Month of ....	Fund Balance up to Month of .... (Rs.)
Gen									
SCP									
TSP									
Total									

(Signed)

Director

MSME-DI

**NO. OF EMs FILED BY MICRO, SMALL & MEDIUM ENTERPRISES DURING THE MONTH OF SEPTEMBER, 2011 AND CUMULATIVE IN ORISSA**

	<b>Manufacturing Enterprises of the Month</b>	<b>Service Enterprises of the Month</b>	<b>Total Enterprises of the Month</b>	<b>Total Cumulative up to date</b>
<b>Micro</b>	<b>114</b>	<b>40</b>	<b>154</b>	<b>1100</b>

<b>Small</b>	<b>11</b>	<b>-</b>	<b>11</b>	<b>59</b>
<b>Medium</b>	<b>1</b>	<b>-</b>	<b>1</b>	<b>4</b>